For the Future

Your present Will remains a legally valid and binding document until you write another Will or deliberately decide to destroy the present document.

We recommend that you review your Will at least every five years. Personal and family circumstances change and it is important that your Will still expresses your wishes in the light of such changes.

Simple additions such as appointing a different executor or adding and removing individual legacies can be effected by giving instructions for a simple **codicil** to be added to your Will. Please contact your Will Writer or the Society when you wish to make such adjustments.

Please DO NOT clip or pin any papers to your Will

Please DO NOT attempt to write in any additions or alterations to your Will.

If you need to change the main structure of your Will it is usually advisable to give instructions for writing an entirely new Will.

Where to keep your Will

It is quite acceptable to keep your Will in a safe place at home, although it is advisable to deposit your Will in a secure deposit, your Will Writer can advise you on storing your Will.

Whatever you decide, it is important that your executors are informed about the storage arrangements.

SWW Members are:

- **Regularly trained**
- **Fully Insured**
- **Adhere to the SWW code of practice**

For more information about how the SWW can help you please contact us on: 0800 838270 or visit www.willwriters.com

Your Local Member:

Signing Your Will

The Attestation

The Society of Will Writers

Safe to do business with

Code Compliant

Only use a trained professional to help you make your Will

The Society of Will Writers, Chancery House,
Whisby Way, Lincoln, LN6 3LQ
Tel: 01522 687888 www.willwriters.com

A Public Information Leaflet

Your Will becomes a legally valid and binding document as soon as it has been signed correctly.

Your signature must be witnessed by two people who must be present with you as you sign.

Witnesses must not be beneficiaries or married to a beneficiary. Nobody who may benefit from your Will can be allowed to act as a witness. If this happens any legacy or benefit they may have received will be **lost** and become part of the remaining estate.

The witnesses are only confirming that it is your signature - they do not need to read the Will and all other clauses can be covered up if required.

Witnesses should also be sure that you know what you are doing - they must be confident that you have **read** your Will and that you are **sober** and of **sound mind.**

Witnesses are also confirming that the signature is **your choice** - there must be no question of any outside influence persuading you to sign.

Your witnesses should be aged 18 or over and be UK citizens.

Signing with Testators who are **blind** or **infirm** requires special arrangements and additional instructions can be supplied in such cases.

Sample Signatures

As the Testator or Testatrix you must write in the date followed by your normal signature. The date can be written in the simple form shown. It is not necessary to include any further details about you because you have been identified by your address or occupation at the beginning of the Will.

14 I DECLARE that it is my desire that after my death any of my organs can be used for therapeutic purposes

15 I DESIRE that my body be cremated and my ashes disposed of by my Trustees and the expense thereof shall be a first charge on my estate

IN WITNESS whereof I have hereunto set my hand

Date: 15 September 1996

Signature: J W Everyman

Signed by the above Testator JOHN WILLIAM EVERYMAN as and for his last Will and Testament in the presence of us both present at the same time together who then at his request in his presence and in the presence of each other hereunto subscribed our names as witnesses

S Smith
Plumber
25 Arcacia Drive
Everywhere, Anytown

P Fredericks
Engineer
2 Coronation Road
Everywhere, Anytown

Witnesses are only required to add their signatures. Although it is not strictly necessary, it is a good idea for witnesses to identify themselves by adding their address or occupation. This is useful in the extremely rare circumstances when confirmation of the signing is required.